

Home/Academy Agreement

Policy Type:	Discretionary
Protocol Holder:	Simon Davies
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1. PURPOSE

- 1.1 Attleborough Academy Norfolk (AAN) wishes to work with parents and carers in a partnership of trust openness, honesty and transparency. Parents and carers are a child's first and enduring teachers. They play a crucial role in helping their children learn and children always achieve more when schools and parents work together. Parents and carers can help more effectively if they know what the Academy is trying to achieve and how they can help.
- 1.2 Our vision is threefold:
- To be the best we can be
 - To have aspirational, happy and successful students
 - To have inspirational, happy and successful staff
- 1.3 AAN have developed the following agreement to outline, in one place, the responsibilities of teachers, students and parents and carers. It is expected and assumed that in choosing to send a child to AAN, that parents and carers will support the Academy in the manner outlined in the following agreement:

2. ACADEMY/HOME AGREEMENT

As an Academy, AAN will:

- Provide a pleasant, safe and well-ordered environment in which students can work and achieve.
- Provide quality learning experiences for all students and maximise opportunities for success of all kinds.
- Offer a broad range of public examinations at Key Stage 4 and Key Stage 5.
- Support students to find and fulfill their academic ambitions.
- Provide a varied programme of extra-curricular activities.
- Provide regular data on students' attendance and academic progress.
- Provide regular opportunities for progress to be discussed and learning targets to be set.
- Respond promptly to parents' and carers' communications and concerns.
- Recognise, praise and reward good work and positive behaviours.
- Offer pastoral support to enable students to fulfil their potential.
- Encourage all members of the Academy community to value the qualities of others and, in turn, to feel valued themselves.
- Ensure systems are in place for safe ICT usage.
- Promote the values of excellence, professionalism, respect and British Values.

As a parent or carer of an AAN student, I will:

- Ensure my child attends the Academy regularly, aiming for 100% attendance.
- Report reasons for any absence to the Academy by telephoning the Academy absence line as early as possible on the first day of absence and on subsequent days of absence.
- Arrange dental and medical appointments out of Academy hours and avoid taking family holidays during term time.
- Ensure my child arrives on time and is ready to learn.
- Ensure that my child is appropriately dressed and properly equipped for the day's activities.
- Attend Parents' Evenings and respond to any reasonable request to discuss my child's education, attendance or welfare.
- Inform the Academy of any change of email address, emergency contact numbers or circumstance that may affect my child's education.
- Arrange appointments with staff, in advance, should I wish to discuss any matter related to my child's experience at the Academy or my own concerns.
- Use the Student Handbook/Planner for communicating messages.
- Support and encourage learning at home.
- Support AAN staff on all Academy policies and respect the professional judgement of staff.
- Respect the Academy's Dignity and Communication Protocol (as published in the Parent Handbook on the Academy's website).
- Support AAN staff in ensuring the Academy rules are adhered to at all times.

As an AAN student, I will:

- Attend the Academy regularly and on time, aiming for 100% attendance and punctuality.
- Wear uniform correctly and in line with the AAN uniform requirements (noting that body or facial piercings are not acceptable).
- Ensure that I bring the appropriate equipment and books I need every day.
- Treat everyone fairly, politely and with respect.
- Never be involved in bullying.
- Never use obscene, offensive, racist or homophobic language.
- Follow staff instructions.
- Respect the right of others to work in lessons.
- Work hard and to the best of my ability.
- Aspire to reach the targets that I am set.
- Complete all set classwork, controlled assessment and homework within the required timeframe.
- Remove coats, hoodies, hats and other outside wear upon arrival at the Academy.
- Wear Personal Protective Equipment (PPE) when appropriate and when instructed.
- Take responsibility for ensuring my own Health and Safety.
- Help maintain the AAN environment by keeping it clean, undamaged and litter free.
- Behave in a courteous manner to other travellers when travelling on school coaches and public transport to and from the Academy.
- Acknowledge that bullying and discriminatory behaviours are not accepted. This also applies to the use of social media.
- Ensure proper and safe use of the Academy ICT systems.
- Keep mobile phones switched off and ensure they are kept in a pocket or bag.
- Never bring in or be in possession of items that may well lead to an exclusion such as:
 - Drugs, alcohol or smoking equipment or paraphernalia;
 - Anything that can be classed as a weapon.
- Respect and understand that the Principal's authority applies within a 50 metre vicinity of the Academy gates and also when on Academy trips and events.

Signed in acceptance of the Home/Academy Agreement

	Student	Parent/Carer 1	Parent/Carer 2	AAN Principal
Name				Neil McShane
Signature				
Date				4 September 2018